

Return booklist to school by **TUESDAY 12TH DECEMBER 2017**

STUDENT'S NAME _____	STUDENT'S LAST NAME _____
ADDRESS _____	
POST CODE _____	
MOBILE _____	EMAIL ADDRESS _____

INSTRUCTIONS

Read instructions below on how to order and collect your booklist.

ONLINE - Complete your booklist at www.lilydalebooks.com.au

PAPER COPY - Fill in this form and return to school (by December 12th) or the store

1. **FILL IN YOUR DETAILS IN THE BOX ABOVE (PRINT CLEARLY)**
2. **RULE A LINE THROUGH ITEMS NOT REQUIRED OR HIGHLIGHT REQUIRED ITEMS (DESCRIPTION & PRICE)**
3. **SELECT YOUR COLLECTION METHOD (TICK ONLY ONE BOX)**

☐ **STORE COLLECTION:** I will collect my parcel from the store on ____/____/____.
I would prefer second hand books (where possible) ☐

☐ **HOME DELIVERY:** Parcels are posted via Australia Post.
Postage starts at \$8.95 and will not exceed \$14.95 per booklist (dependent on location). We cannot guarantee delivery before school resumes for orders placed after January 7th 2018. Second hand books are not available for home delivery.

4. **COMPLETE, CUT OUT AND KEEP THE BOX BELOW FOR YOUR REFERENCE**

Booklists can also be completed online www.lilydalebooks.com.au for any of these options. Payment is required at checkout. Books and stationery can also be purchased directly at Lilydale Books during opening hours.
Please be aware that we cannot guarantee stock for late orders.

Please turn over for more information, including Terms and Conditions.

----- COMPLETE, CUT OUT AND KEEP THE BOX BELOW -----

STUDENT'S NAME _____	STUDENT'S LAST NAME _____
<input type="checkbox"/> I WILL COLLECT MY ORDER FROM LILYDALE BOOKS: ____/____/____.	
ORDER TOTAL \$ _____ METHOD OF PAYMENT: CASH, EFTPOS & CREDIT CARD. Cheques will NOT be accepted.	
Unit 1, 25-27 Hightech Place, Lilydale VIC 3140 ABN 30 160 957 004 www.lilydalebooks.com.au P: 03 9739 6186	

OPENING HOURS

During December, January and February only:

Monday to Friday 9:00AM – 5:30PM
Saturday 9:00AM – 12:00PM

During March to November:

Monday to Friday 9:00AM – 5:00PM

SECOND HAND BOOKS

Second hand books can be bought and sold through our store. Second hand books are accepted between:

MONDAY 13TH NOVEMBER 2017 till MONDAY 8TH JANUARY 2018

Second hand books are taken on consignment. Customers will receive 1/3 of RRP. Customers can collect money for their second hand books from Monday 12TH February 2018. For terms and conditions please refer to our website.

PAYMENTS ACCEPTED

IN STORE & COLLECTION DAYS - We accept **CASH, EFTPOS/CREDIT CARD**. Cheques will **NOT** be accepted.

ONLINE – We accept **CREDIT CARD & PAYPAL**

REFUNDS

Refunds are provided for textbooks in new condition within 21 days of purchase. A receipt must be presented with any returns. Stationery, second hand books, calculators, eBooks and custom books are **NOT** returnable. We will gladly exchange or refund any faulty goods. For our full refund policy, please refer to our website.

COLLECTION METHODS

Below lists the various collection methods available. If you submit a paper copy please mark your order clearly, if we are unable to read your requirements this may result in receiving the incorrect items.

SHOP COLLECTION – Indicate a pick up date. During busy periods we may require 10 business days to complete your list. Second hand books are available through this method (where available).

INSTORE – You can shop in store on any day during our opening hours. Ensure you have selected the required items on your paper copy before you come in store. Booklists are available to download and print from our website under 'Booklists'. During busy periods the wait may be extensive and we cannot guarantee stock. Second hand books are available through this method (where available).

HOME DELIVERY – All attempts are made to send out orders as soon as we receive them. Most orders are sent within 5 to 10 days. You will receive an email and a SMS once your order has been sent. Second hand books are not available through this method. We cannot guarantee delivery before school resumes for orders placed after January 7TH 2018.

MISSING ITEMS

If you believe you are missing items (that have not been put on backorder) please contact Lilydale Books within 7 days of receiving your order. Please email all claims to info@lilydalebooks.com.au. No claims will be recognised after this period.

PRODUCT SUBSTITUTION

If a particular item is unavailable at time of packing, the product may be substituted with a similar product of the same or greater value. This will only apply to stationery items.

BACK ORDERED ITEMS

If there is an item that is not available, it will be placed on backorder. The item will be delivered when it becomes available either to your address (if prior to school resuming) or to your student at school. Larger items will also be sent directly to school. This applies to Home Delivery only.

TERMS & CONDITIONS

Remember to keep your receipts. Prices are subject to change without notice. Please refer to our website for full terms and conditions.

<u>STATIONERY</u>	Minimum Quantity	Ordered Quantity	Unit Price	Total Price
128 PAGE A4 BINDER BOOK (COMPULSORY ITEM FOR EACH SUBJECT OTHER THAN ENGLISH)	7		\$1.45	
64 PAGE EXERCISE BOOK 225 x 175MM (FOR SELF)	1		\$0.60	
PENCIL CASE LARGE TWO ZIP	1		\$4.25	
COMPASS SELF CENTERING #375	1		\$1.30	
ERASER DUO INK/PENCIL	1		\$1.20	
GLUE STICK 40 GRAM	1		\$1.90	
HIGHLIGHTER PACK OF 4 ASSORTED COLOURS	1		\$2.95	
BLUE BALLPOINT PEN	2		\$0.35	
BLACK BALLPOINT PEN	2		\$0.35	
RED BALLPOINT PEN	2		\$0.35	
FINELINER ARTLINE BLACK 0.4MM	1		\$2.85	
2B PENCIL	1		\$0.60	
HB PENCIL	2		\$0.60	
4B PENCIL	1		\$0.60	
12 BASICS COLOUR PENCILS	1		\$2.85	
SHARPENER 2 HOLE WITH CONTAINER	1		\$1.55	
PROTRACTOR 180 DEGREES	1		\$0.55	
PLASTIC RULER 30CM	1		\$0.70	
SCISSORS SMALL 135MM	1		\$2.25	
USB 16GB FLASH DRIVE	1		\$9.95	
BOOK COVERING CLEAR 1 METRE (Optional)	1		\$1.25	
<u>ECONOMY PACKS</u>	Minimum Quantity	Ordered Quantity	Unit Price	Total Price
BLUE BALLPOINT PEN MEDIUM PACK 12	1		\$2.50	
400 REFILLS LINED PAPER 7MM	1		\$3.95	
A4 PLASTIC POCKETS PACKET 100	1		\$4.75	

* This is in addition to other stationery listed. Economy packs are optional.

TOTAL PRICE

ALL STUDENTS

The following pack includes printed textbooks and eBooks for English, Mathematics, Humanities and Science.
It is compulsory for all students to purchase.

OXFORD VICPACK 8 STUDENT BOOKS + OBOOK ASSESS PACK **(NEW FOR 2018)** \$150.00

ENGLISH

THINGS A MAP WON'T SHOW YOU: STORIES FROM AUSTRALIA AND BEYOND...LA MARCA \$22.95

ONCE...GLEITZMAN \$14.99

1 4D RING A4 25MM FOLDER \$4.35

2 50 REFILLS LINED PAPER 7MM \$3.50

1 INDICE DIVIDERS A4 5 TAB COLOUR \$0.85

1 A4 PLASTIC POCKETS PACK 10 \$0.85

LANGUAGES: JAPANESE

OBENTO DELUXE WORKBOOK 4E (Retain from Year 7) \$42.95

OBENTO DELUXE STUDENT BOOK 4E (Retain from Year 7 if purchased) \$62.50

MATHEMATICS

1 SHARP EL531 SCIENTIFIC CALCULATOR (Retain from Year 7) \$26.95

1 128 PAGE EXERCISE BOOK 225 x 175MM \$1.20

1 50 GRAPH REFILLS A4 5MM \$2.95

VISUAL COMMUNICATION & DESIGN

1 VISUAL DIARY GUIDE YEAR 7/8 STUDENT WORKBOOK 1E (Retain from Year 7) \$34.95

1 A3 VISUAL DIARY 120 PAGE 110GSM \$7.50

TOTAL (BOOKS & STATIONERY) \$_____

*Complete this section if you are paying with Credit Card for Home Delivery. You will be charged up to 10 days prior.

Please ensure funds are available. **DO NOT complete this section if you are collecting from the store, your payment will NOT be processed.**

Please charge my credit card (circle one): **MASTERCARD / VISA**

CARD NUMBER _____ EXPIRY DATE ____/____/____ CCV _____

AMOUNT \$ _____ CARD HOLDER'S NAME _____ SIGNATURE _____

ADDRESS _____ P/CODE _____ MOBILE _____

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